

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF SEPTEMBER 14, 2017
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

I. Call To Order: President Beatrice O’Keefe called the meeting to order at 7:01 P.M.

II. Roll Call: Present: Gilbert-Snyder, James, Merrill, Miller, O’Keefe
 Absent: None
 Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: O’Keefe commented on an article she wanted to share with the Board regarding a giant solid 140-ton “fatberg” of grease, wipes and other debris that was recently found clogging a London sewer.

IV. Approval of Minutes

A. Approval of August 17, 2017 Board Meeting Minutes

MOTION: By James, seconded by Miller, to approve the minutes of the August 17, 2017 Board Meeting, as amended

VOTE: AYES: Gilbert-Snyder, James, Merrill, Miller, O’Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings
 - a. City & Community Meetings

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Miller gave a report on his attendance at a City of El Cerrito Forum on Body Worn Cameras held on September 12th and a City of El Cerrito Community Meeting Regarding Cannabis Business Regulations held on September 13th.

b. CASA Conference Director's Report

In accordance with AB 1234, Directors Merrill and Miller each gave a report on their attendance at the CASA 62nd Annual Conference in San Diego.

B. Written Communications

There were no written communications to consider.

VI. Reports of Staff and Officers

A. Manager's Report

1. September 25-28, 2017 California Special District Association (CSDA) Annual Conference

The Manager reminded the Board of the upcoming conference.

2. September 16, 2017 El Cerrito Centennial Showcase Parade

The Manager updated the Board on the plans for the upcoming parade.

3. Administration Building Replacement Fund Calculation

The Manager reported on the calculated annual sinking fund deposit that would be needed to replace the administration building over different estimated useful lives and interest rates. The Board had a brief discussion before asking staff to provide more information on other agencies' practices and to bring the item back for further consideration.

4. San Pablo Ave. Future Capacity Update

The Manager reported that the San Pablo Avenue Specific Plan Area Sewer Capacity Charge study is complete and available for public review. A Public Hearing has been scheduled and an Ordinance prepared for consideration at the next Board meeting.

VII. Business

A. Stege Sanitary District Strategic Plan

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The Board reviewed and approved the strategic plan with minor amendments. The amended plan will be made available on the District website for public review.

MOTION: By Merrill, seconded by James, to approve the Stege Sanitary District Strategic Plan, as amended

VOTE: AYES: Gilbert-Snyder, James, Merrill, Miller, O'Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

VIII. Approval of Checks

A. Checks for September 14, 2017 - Fund No. 3418 & 3423

MOTION: By James, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 25134 through 25168 in the amount of \$50,096.62

VOTE: AYES: Gilbert-Snyder, James, Merrill, Miller, O'Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

IX. Future Agenda Items

September 28, 2017

Flexible Benefits Plan Review

Deferred Compensation Matching Review

CSDA Conference Attendee Reports

Consent Decree Quarterly Report

PUBLIC HEARING and ORDINANCE - San Pablo Avenue Specific Plan Area
 Sewer Capacity Charge

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October 12, 2017

(none)

X. Adjournment

The meeting was adjourned at 8:27 P.M. The next meeting of the District Board of Directors will be held on Thursday, September 28, 2017 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary