

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF JANUARY 12, 2017
 TIME OF MEETING: 7:00 P.M.
 DISTRICT BOARD ROOM, 7500 SCHMIDT LANE, EL CERRITO, CA

*****MINUTES*****

Per the election at the Board Meeting held on December 8, 2016, President Beatrice O'Keefe and Vice President Dwight Merrill formally commenced their terms as officers as of January 1, 2017.

I. Call To Order: President Beatrice O'Keefe called the meeting to order at 7:04 P.M.

II. Roll Call: Present: Gilbert-Snyder, James, Merrill, Miller, O'Keefe
 Absent: None
 Others Present: Rex Delizo, District Manager
 Paul Fadelli, El Cerrito City Councilmember

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: El Cerrito City Councilmember, Paul Fadelli, introduced himself to the Board and remained in attendance to observe the majority of the meeting.

IV. Approval of Minutes

A. Approval of December 8, 2016 Board Meeting Minutes

MOTION: By Miller, seconded by Gilbert-Snyder, to approve the minutes of the December 8, 2016 Board Meeting, as corrected

VOTE: AYES: Gilbert-Snyder, James, Merrill, Miller, O'Keefe,
 NOES: None
 ABSTAIN: None
 ABSENT: None

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V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

- a. City & Community Meetings

Miller gave a report on his attendance at the El Cerrito City Council Meeting held on December 20, 2016 and a Meyers Nave webinar on Proposition 64.

B. Written Communications

1. California Water Environment Association (CWEA) Collection System Specialty Workshop 2017

The Board reviewed the information on the upcoming workshop.

VI. Reports of Staff and Officers

A. Manager's Report:

1. Director's Contact Info

The Manager reported and confirmed the Board's contact information.

2. Board of Director's Training

The Manager reported on the training deadlines with the Board.

3. California Association of Sanitation Agencies (CASA)

The Manager reported on the upcoming conferences.

VII. Business

A. Ordinance 2073-0117 Amending Chapter 7 of the Stege Sanitary District Ordinance Code – Connection Charge

The Board reviewed and approved the Ordinance increasing the connection charge to the calculated rate of \$2,154 per connection.

MOTION: By James, seconded by Merrill, to approve Ordinance 2073-0117 Amending Chapter 7 of the Stege Sanitary District Ordinance Code – Connection Charge

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VOTE: AYES: Gilbert-Snyder, James, Merrill, O’Keefe, Miller
 NOES: None
 ABSTAIN: None
 ABSENT: None

B. Board Governance Policy Manual-Review

The Board reviewed and suggested several changes to the Board Governance Policy Manual. Staff will bring back the proposed changes for approval at a future Board Meeting.

VIII. Approval of Checks

A. Checks for January 12, 2017 - Fund No. 3418 & 3423

MOTION: By James, seconded by Gilbert-Snyder, to pay the bills, Check Nos. 24718 through 24754 in the amount of \$142,526.24

VOTE: AYES: Gilbert-Snyder, James, Merrill, Miller, O’Keefe
 NOES: None
 ABSTAIN: None
 ABSENT: None

X. Future Agenda Items

January 26, 2017

CLOSED SESSION – Quarterly Claims Report

CLOSED SESSION – Manager Performance Evaluation

Quarterly Financial Statements

CASA Conference – Director’s Reports

Service Rate Discussion

February 9, 2017

Board Governance Approval

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Service Rate Discussion
Form 700
CASA Conference

XI. Adjournment

The meeting was adjourned at 8:44 P.M. The next meeting of the District Board of Directors will be held on Thursday, January 26, 2017 at 7:00 P.M. at the District Board Room, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary