

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF APRIL 9, 2015
TIME OF MEETING: 7:00 P.M.

*****MINUTES*****

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: James (arrived 7:03), Merrill, Miller, O’Keefe,
Gilbert-Snyder
Absent: None
Others Present: Paul Soo, Jr., Associate Engineer
Dennis Wright, Maintenance Superintendent
Suzanne Iarla, Community Outreach Specialist for
the City of El Cerrito

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes March 26, 2015 Board Meeting

MOTION: By O’Keefe, seconded by Miller, to approve the minutes of the March 26, 2015 Board Meeting, as amended

VOTE: AYES: James, Merrill, Miller, O’Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

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a. City & Community Meetings

Miller gave a report on his attendance at the El Cerrito City Council Meeting held on April 7, 2015.

Item VII. A was taken out of order at this time in the meeting.

VII. Business

A. City of El Cerrito “1% for Public Art” Program

Suzanne Iarla, Community Outreach Specialist for the City of El Cerrito, gave a presentation on the “1% for Public Art” program to the Board. The Board asked staff to provide a copy of the MOU between the City of El Cerrito and the District, for the District land proposed for this purpose. The Board wishes to determine the extent of the District’s ability to limit use of the land and ability to use the land at a later date for a different purpose.

Item VI. A was taken out of order at this time in the meeting.

VI. Reports of Staff and Officers

A. Maintenance Superintendent’s Report

1. Emergency Management Plan

Collection System Maintenance Superintendent, Dennis Wright, reviewed the plan with the Board. The Board suggested staff procure a copy of the El Cerrito emergency plan and provide a recurring report on the District staff procedures, preparedness, and annual drills.

B. Written Communications

1. East Bay Municipal Utility District (EBMUD) Regional Private Sewer Lateral Program Update Memo

The Board reviewed the memo and asked for continued updates on a regular basis either quarterly or at least annually.

2. Kids for the Bay – Winter 2015 E-Newsletter Article, “Don’t Dump in the Sewer System”

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The Board reviewed the article. Directors O'Keefe and Miller both expressed interest in attending the Watershed Action Program Field Trip this year with Fairmont Elementary School on May 22nd.

3. County Conference Call with State Water Board Officials regarding mandatory statewide reductions in water use

The Board was informed of a conference call on Friday, April 10th regarding Governor Jerry Brown's Executive Order calling for mandatory statewide reductions.

VII. Reports of Staff and Officers

B. Engineer's Report

1. Tracking of Flow Reduction Progress

Associate Engineer, Paul Soo, reviewed the plan with the Board. Soo reported that staff is considering using a modeling consultant to update the District sanitary sewer flow model to provide the flow reduction progress information. The Board suggested flow output of the entire District could be recorded at a more frequent basis and used to update the model, without monitoring sub-basins. Even if it will not yield a fine resolution, it may indicate whether or not the District's flow reduction plan is effective, and if a more pinpointed study is required.

VIII. Business

B. Resolution No. 2043-0415, Commendation Upon Retirement of Walter W. Lunn as Collection System Maintenance Superintendent of the Stege Sanitary District

The Board suggested several amendments and that the resolution be framed and presented to Lunn personally, perhaps at the safety luncheon.

MOTION: By James, seconded by Merrill, to approve Resolution No. 2043-0415 Commendation upon Retirement of Walter W. Lunn as Collection System Maintenance Superintendent of the Stege Sanitary District, as amended

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VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

C. Marin Clean Energy (MCE)

The Board discussed the new electricity energy options for El Cerrito customers. The Board asked staff to request a cost estimate from MCE for a facility of the District's size, and invite an MCE representative to a future Board meeting to address the Board's questions and concerns.

VIII. Approval of Checks

A. Checks for April 2015 - Fund No. 3418 & 3423

MOTION: By O'Keefe, seconded by Merrill, to pay the bills, Check Nos. 23639 through 23655 in the amount of \$11,173.07

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

IX. Future Agenda Items

April 23, 2015

CLOSED SESSION – Quarterly Claims Report

Quarterly Financial Statements

Long Range Planning Discussion of Topics

Draft Budget

Employee Benefits Request

30 Day Rate Notice

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May 16, 2015

Long Range Planning Workshop

O'Keefe expressed interest in having a future discussion topic regarding low flow toilets, ultra-low flow toilets and how these will affect the District and its customers.

X. Adjournment

The meeting was adjourned at 9:54 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, April 23, 2015 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary