

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF JANUARY 15, 2015
TIME OF MEETING: 7:00 P.M.

*****MINUTES*****

Per the election at the Board Meeting held on December 18, 2014, President Paul Gilbert-Snyder and Vice President Alan C. Miller formally commenced their terms of office as of January 1, 2015.

I. Call To Order: President Gilbert-Snyder called the meeting to order at 7:00 P.M.

II. Roll Call: Present: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
Absent: None
Others Present: Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes December 18, 2014 Board Meeting

MOTION: By O'Keefe, seconded by Miller, to approve the minutes of the December 18, 2014 Board Meeting, as amended

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

V. Communications

A. Oral Communications

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

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a. City & Community Meetings

Gilbert-Snyder gave a brief report on his attendance at a meeting for East Bay Municipal Utility District (EBMUD) employees that are actively involved in the community to update them on EBMUD activities.

B. Written Communications1. Quarterly Meeting of the Contra Costa Special Districts Association (CCSDA) Agenda – January 26, 2015

James will represent the District at the CCSDA meeting.

2. Letter from Roberta Loach, 250 Yale Ave., Kensington

The Board reviewed the letter that was addressed to select Board members and staff.

VI. Reports of Staff and OfficersA. Manager's Report:1. California Association of Sanitation Agencies (CASA)

The Board reviewed the upcoming CASA conference dates and confirmed accommodation requests.

2. Board of Director's Training

The Board reviewed the summary of training due dates.

3. Board of Director's 2015 Meeting Calendar

The Board received the calendar of Board meetings for 2015.

4. Director's Contact Info

The Board confirmed their contact information.

VII. BusinessA. Board Governance Policy Manual – Review

The Board reviewed the Board Governance Policy Manual and made several revisions. The Board asked staff to incorporate the proposed changes and bring the item back on a future board meeting agenda for approval.

VIII. Approval of Checks

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A. Checks for January 2015 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by James, to pay the bills, Check Nos. 23482 through 23522 in the amount of \$136,556.38

VOTE: AYES: James, Merrill, Miller, O'Keefe, Gilbert-Snyder
NOES: None
ABSTAIN: None
ABSENT: None

X. Future Agenda Items

January 29, 2015

CLOSED SESSION – Quarterly Claims Report

CLOSED SESSION – Manager Performance Evaluation

Quarterly Financial Statements

CASA Conf. – Director's Reports

February 12, 2015

Board Governance Approval

Form 700

CASA Conference

Strategic Planning

Due to scheduling conflicts, James indicated he may not attend the June 11, 2015 meeting and Gilbert-Snyder may not attend the June 25, 2015 meeting.

XI. Adjournment

The meeting was adjourned at 10:17 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday January 29, 2015 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

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Rex Delizo
STEGE SANITARY DISTRICT
Secretary